

VETERANS CAUCUS CALIFORNIA DEMOCRATIC PARTY

P.O. Box 162863, Sacramento, California 95816

ADOPTED BY THE EXECUTIVE BOARD

January 21, 2014

POLICY #2014-6

Rules on Meetings

1. Meetings of the Caucus shall be conducted according to the desires of the current Chair or Acting Chair as far as format and order of business items shall be concerned.

2. All persons participating in the meeting, regardless of level of participation, will adhere to this Code of Conduct:
 - a. Participants will show respect to all others at all times.
 - b. Phones will be set to vibrate and take important calls outside.
 - c. Speak only when recognized by the Presiding Officer.
 - d. Adhere to time limits set before you speak.
 - e. Respect others who are speaking when it is their turn.
 - f. Stay on the topic being discussed.
 - g. Let matters that have been closed alone.
 - h. Do not threaten or be rude when speaking.
 - i. Direct your concerns or complaints to the Presiding Officer.
 - j. Debate is limited to no more than three people per side.
 - k. Debate speaking time is no more than two minutes.
 - l. You are permitted to speak once on a single issue.

